



ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school preparatory education through high standards for academic scholarship, fitness and nutrition, character development and student leadership opportunities.

**Athlos Leadership Academy
MN Charter District #4011
Board Minutes
July 31, 2018
12:00 PM- Conference Room**

CALL TO ORDER

Ann DeGroot, Chair of the Board, called the meeting to order at 12:00PM.

ROLL CALL

Board Members Present: Virginia Anderson, Ann DeGroot, Kit Murley-Henspeter, Kathryn Phelps.

Board Members Absent: Farxiyo Olow

Principal Present: Jennifer Geraghty

Board Clerk Present: Julie Brown

Contracted Finance Staff Present: Kara Schneeberger- BerganKDV

DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

APPROVAL OF AGENDA

Virginia Anderson presented a motion to approve the agenda. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

COMMUNITY COMMENT

Wayne Bellamy from Force Soccer club attended the board meeting to ask questions regarding facility rental possibilities.

CONSENT AGENDA

Hiring Proposal 2018-2019

June 8, 2018 Board Minutes

MTN Transportation Contract

Kickers Building Use Contract

Kit Murley-Henspeter presented a motion to approve all items on the consent agenda. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

SUPERINTENDENT'S REPORT

Jen Geraghty reported on the Healthiest You program that is on today's agenda.

FINANCE REPORT

June 2018 Financials

July 24, 2018 Finance Minutes

Because the school had to pay for staffing and other costs due to bus tiering (dropping students early), MTN has agreed to take off money on each invoice for the first three months of FY19. This amount will be recognized as a receivable in FY18 and will assist with cash-flow in FY19 as our bills will be lower.

The FY18 financial audit will be completed within the week.

The school will be offering extended day programing beginning in the fall of 2018. The school will offer this service in the morning and after school.

The school will not be receiving Title III funds in FY19 due to the decrease in EL students.

Jen Geraghty closely watched the food service operation fund each month and at year-end the food service fund ended in the black. This is the second year of positive operations.

Kit Murley-Henspeter presented a motion to accept the June 2018 financials and July 24, 2018 Finance Committee Minutes. Motion was seconded by Virginia Anderson. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Officer Elections

Virginia Anderson presented a motion to approve the following officers for the 2018-2019 school year. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

Board Chair: Ann DeGroot

Board Secretary: Kathryn Phelps

Board Treasurer: Kit Murley-Henspeter

Committee Delegations

Kathryn Phelps presented a motion to approve the following board committee members for the 2018-2019 school year. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

Executive Committee:

Board Chair: Ann DeGroot

Board Secretary: Kathryn Phelps

Board Treasurer: Kit Murley-Henspeter

Principal: Jennifer Geraghty

Finance Committee:

Board Treasurer: Kit Murley-Henspeter

Principal: Jennifer Geraghty

Contracted Finance Staff: Kara Lundin

Personnel Committee:

- Ann DeGroot

- Virginia Anderson

Board Development Committee:

-Kit Murley-Henspeter

-Ann DeGroot

-Kathryn Phelps

-Virginia Anderson

Designation of Banks-Virginia Anderson presented a motion to designate Bremer Bank and US Bank as the financial institutions for the school's activities and the building company's activities. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Approval of Bank/check signers

Kathryn Phelps presented a motion to grant Jennifer Geraghty check signing rights as noted in Policy 7.1 as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy.

Motion was seconded by Virginia Anderson. Motion passed unanimously.

Kathryn Phelps presented a motion to grant Kit Murley-Henspeter, Board Treasurer, check signing rights as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy.

Motion was seconded by Virginia Anderson. Motion passed unanimously.

Kathryn Phelps presented a motion to approve Adrea Substad as the Designated Dean with signing rights as well as other rights of the designated Dean in accordance with Policy 7.1.

Motion was seconded by Virginia Anderson. Motion passed unanimously.

Delegation of Authority to make electronic fund transfers

Virginia Anderson presented a motion to delegate to the following individuals, the authority to make electronic fund transfers: Board Chair, Board Treasurer, Principal, Kara Schneeberger or her designee at BerganKDV. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Electronic Funds Transfers can be made for:

- Investment of excess funds or the transfer of funds between school's accounts
- Payment of employee payroll direct deposits
- Payment of federal, state, and unemployment taxes (deductions and/or benefits)
- Payment of contributions to the Teachers Retirement Association (TRA) and to the Public Employee Retirement Association (PERA) (deductions and benefits)
- Payment of other payroll related deductions and benefits (when appropriate)
- Monthly building lease payments
- Monthly payment of credit card charges
- Vendor payments (when appropriate)
- Other payments as approved by the school board

Designation of official newspaper

Kathryn Phelps presented a motion to designate the Brooklyn Park Sun Post as the official newspaper to use when required for posting of public notices. Motion was seconded by Virginia Anderson. Motion passed unanimously.

Annual Conflicts of Interest Paperwork (Board and Audit)

Board members completed the annual conflicts of interest forms.

VOA Assurance of Compliance-The annual VOA Assurance of Compliance was completed.

Healthiest You Contract- Kathryn Phelps presented a motion to approve the Healthiest You contract. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

Principal Evaluation Procedure Updates- Kathryn Phelps presented a motion to approve the updates to the Principal Evaluation Procedure. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

Special Education Director Contract-Tamera Pulver- Kit Murley-Henspeter presented a motion to approve the Special Education Director contract with Tamera Pulver. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Spartan Innovation Building Corporation Board Nomination- Kit Murley-Henspeter presented a motion to accept Johan Gjenvick's resignation from the SIBC board and a motion to place Steve Bursch on the SIBC board. Motions were seconded by Kathryn Phelps. Motions passed unanimously.

BOARD CORRESPONDANCE AND COMMUNICATION

ADJOURNMENT

Meeting adjourned at 12:40PM

UPCOMING MEETINGS

August 21 st	Finance Committee	7:45 AM
August 28 th	School Board	3:00 PM
September 18 th	Finance Committee	7:45 AM
September 25 th	Executive Committee	3:00 PM
September 25 th	School Board	3:45 PM
October 23 rd	Finance Committee	7:45 AM
October 30 th	Board Development Committee	3:00 PM
October 30 th	School Board	3:45 PM